



Utah | **Campus Compact**

Request for Proposals:
Annual Conference on Civic Engagement
February 19-20, 2010

The Sustaining Power of Community

Conference Focus:

The Utah Campus Compact statewide Conference on Civic Engagement is an opportunity for faculty and staff to promote, learn, and share civic engagement strategies to prepare students for responsible citizenship. It offers a forum where best practices and research in service-learning partnerships, community service, and civic action can be shared and discussed. It also fosters opportunities for networking among peers and statewide leaders in the field of civic engagement.

Participants:

Each institution is invited to send a team of participants that are involved (or want to be involved) with civic engagement initiatives on their campus. Community partners and students are welcome to attend, especially as co-presenters, but they should be aware that most workshops will be aimed at faculty, staff, and administrators.

Session Format:

Each session will be in the form of a 60-minute workshop. It should be an interactive session with at least 10 minutes designated for Q&A.

Timeline:

Proposals will be accepted through **Tuesday, December 1, 2009**. Presenters will be notified of proposal acceptance by December 14.

General Information:

The 2010 conference will be held at the Board of Regents Office in Salt Lake City. It will begin with a networking lunch at 11:00 am on Friday, February 19 and conclude at noon on Saturday, February 20. Please see website for a more detailed agenda. Hotel information will be available in December.

Conference Registration Fee:

Registration is \$100 for attendees from non-Utah Campus Compact institutions and \$50 for attendees from member institutions. Presenters receive a \$25 discount on registration.

RFP Criteria:

The following criteria will be used to evaluate each proposal:

- Articulation of clear objectives for session participants
- Articulation of how you will present your initiative/model as one that other institutions can adopt
- Quality of active learning segment
- Overall contribution to the service-learning/civic engagement field

Proposal Submission Form

DUE TUESDAY, DECEMBER 1, 2009

Directions

- ✓ Complete this Proposal Submission Form. If you would like to propose more than one session, please complete a separate Proposal Submission Form for each session.
- ✓ Save your Proposal Submission Form in Microsoft Word using the lead presenter's last name (e.g., Smith_Proposal.doc). If you are submitting more than one form, please number each (e.g., Smith_Proposal_1.doc and Smith_Proposal_2.doc).
- ✓ Submit your form(s) electronically by emailing the document to bward@utahsbr.edu by Tuesday, December 1.

Lead Presenter Information

Name:		Title/Position:	
Lynn Henrichsen		Professor	
Affiliation/Institution:		Address: (Street, City, State, Zip)	
Brigham Young University		345 E 2020 N, Provo, UT 84604	
Telephone:	Fax:	Email:	
801-422-2938	801-422-0906	Lynn_Henrichsen@byu.edu	

Co-presenter Information

Presenter #2	
Name:	Title/Position:
Affiliation/Institution:	Email:

Presenter #3	
Name:	Title/Position:
Affiliation/Institution:	Email:

Presentation Title

Basic training and resources for novice English language teachers in service-learning situations

Abstract

Provide a brief presentation abstract (100-300) words. Please state topic, theme, issue or subject matter, and succinctly describe the substance of the presentation. You should include ways conference attendees will gain knowledge and/or skills by participating in your session. (Abstract will be edited for inclusion in the program).

In many communities—both locally and internationally—English language skills are important keys to survival, social integration, educational opportunity, and/or economic advancement. Naturally then, in many service-learning situations, native speakers of English end up helping immigrants, refugees, and others develop the English skills they lack.

Unfortunately, many volunteers engaged in English language teaching or tutoring have little or no preparation for doing so. Equipped only with good will and native-speaker intuition, they are not acquainted with effective instructional procedures or existing materials for teaching English as a second or foreign language. As a result, they may end up confusing the English learners they work with and frustrating those students and themselves.

With even a little professional preparation and support, however, untrained novice tutors and teachers of English can become more confident and competent. Consequently, their teaching efforts will be more effective and enjoyable for all involved.

This presentation will describe a program that is designed to provide novice, volunteer teachers/tutors of English with minimal (“the least you should know”) and connectivist (“where to go to learn more”) training in over forty areas related to teaching English as a second or foreign language. Topics addressed in these units--which are available online or on paper and can be used individually and independently in any sequence, depending on users’ needs--include basic lesson planning, making your spoken English more comprehensible to English language learners, conducting effective and enjoyable conversation classes, collecting and creating instructional materials, and differences in teaching and learning styles.

Those who attend this presentation will learn about this program through explanations, video clips, and interactive demonstrations. In addition, they will be given access to the program website so they can use the units on a trial basis.

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Target Audience

Please indicate your primary audience by checking the appropriate boxes below.

<input checked="" type="checkbox"/>	Service-Learning Faculty/Staff	<input checked="" type="checkbox"/>	Campus Service Directors/Staff
<input checked="" type="checkbox"/>	Other Higher Education Faculty/Staff	<input checked="" type="checkbox"/>	Administrators
<input checked="" type="checkbox"/>	All Audiences		Other: _____

Level

<input checked="" type="checkbox"/>	Introductory	<input type="checkbox"/>	Advanced
	Intermediate		

Presentation Style

Please indicate the style in which you will present at your session.

<input checked="" type="checkbox"/>	Interactive Lecture	<input type="checkbox"/>	Panel
	Facilitated Discussion		Other: _____

Audio/Visual Request

Please indicate your anticipated A/V needs below.

<input checked="" type="checkbox"/> (can bring my own if	LCD projector (includes screen)	<input type="checkbox"/> Will bring my	Laptop
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necessary)		own	
v (maybe)	Internet Access		Flipchart and markers
	Other:		

Submit proposal to:

Betsy Ward

bward@utahsbr.edu

Due by Tuesday, December 1, 2009

Board of Regents – The Gateway
60 South 400 West
Salt Lake City, Utah 84101

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